

## SERVICE GROUPS

First Lutheran Members are divided into 13 Service Groups to cover the areas of serving as Sunday morning Coffee Servers, Communion Assistants, Lectors, Greeters and Ushers. Below is a brief description of each. Post cards are mailed out to each group prior to the month you are to serve. You are asked to stop and sign up at a table in the narthex. You may want to save this information for future reference!

### COFFEE SERVERS

At First Lutheran, we feel that social time between services brings the congregation together in the celebration of the grace of God. This is done year round and the entire congregation is welcome and encouraged to attend and meet other congregational members and visitors. During this time, coffee, juice and donuts (usually) are part of the social time. During the school year, the coffee servers responsibility is to be at the church kitchen in the basement no later than 8:15 a.m. on Sunday mornings until after clean up. Very specific instructions are listed in the church kitchen on how to make coffee and juice; where to find the donuts; and how to use the dishwasher and clean up.

### COMMUNION ASSISTANTS

Assistants will help the pastor distribute communion on the 1st and 3<sup>rd</sup> weekends and occasionally at additional services. You will wear a robe and give the wafer with the words, *"The Body of Christ given for you."*

### GREETERS

As Greeters, you give the first friendly "WELCOME" to worshippers when they come. You will need to arrive 20 minutes prior to the service. Duties include directing people to coat racks, rest rooms, and answering questions they might have.

**NOTE: If you greet on Saturday evenings you will also help with ushering.** This includes handing out bulletins, collecting the offering, and counting the attendance which is recorded on the calendar in the desk in the church entrance. If someone is unable to come to the communion rail it is your responsibility to let the pastor know.

## LECTORS

Lectors read the first and second lessons as a part of the worship service. A copy of the bulletin insert containing the lessons you are to read will be mailed to you the week you are scheduled to read. You may read from this insert or from the large print Bible on the lectern. We prefer that you read from the New Revised Standard Version translation. There is usually a hymn before the lessons – go to the lectern during the last verse of the hymn.

## USHERS

Please arrive 30 minutes prior to the start of the service. Ushers help our worshippers to feel comfortable in our worship setting. They greet members and visitors as they hand out bulletins.

Ushers count those in attendance, (note-the calendar to record attendance is in the desk under the guest book); collect the offering and usher for communion. After the service they are asked to pick up bulletins and straighten the hymnals.

Ushers at the last service are asked to remove the pages in the pew pads used to register members and guests and place them in the Narthex desk.

Communion Sundays – direct communicants forward down the center aisle from both sides, directing them to the center rail, beginning in the center sections. Please make Pastor aware of those unable to come to the altar so they may receive communion in their pew.

*“Now there are varieties of gifts, but the same Spirit; and there are varieties of services, but the same Lord; and there are varieties of activities, but it is the same God who activates all of them in everyone.” (1 Corinthians 12:4-5)*